

WINCHESTER SCHOOL OF CHINESE CULTURE
AFTER SCHOOL PROGRAM 2016-17
ENROLLMENT FORM - Winchester Sites

Child Name _____ School _____ Fall2016 Grade _____

Selection of Enrollment Days and Payment

Attending Days - Please mark selected days						Sunday Member*	Non Member
KG-G5 (2:30-6:00)							
Five Days	Mon - Fri					\$420	\$450
Four Days	Mon	Tue	Wed	Thu	Fri	\$345	\$375
Three Days	Mon	Tue	Wed	Thu	Fri	\$270	\$300
Two Days	Mon	Tue	Wed	Thu	Fri	\$200	\$230
KG (12:00-2:30) additional tuition for half days							
Mon or Fri	Mon	1 half day/week			Fri	\$90	\$90
Mon and Fri	Mon	2 half days/week			Fri	\$170	\$170

Tuition and fee calculation:

Registration Fee: \$20/Child (non-refundable)	(A)	\$20
1 Month Tuition	(B)	
Sibling discount 10% off (2nd child with the lower tuition)	(C)	
Initial Deposit at the time of Registration	(A+B-C)	
Monthly tuition payment Sept 1, 2016 - May1,2017	(B-C)	

Please read : Notices and policies:

- 1) * "Sunday Members" are students who will attend WSCC Sunday Chinese class in 2016-17.
- 2) Monthly tuition is a flat rate across 10 months per school year from Sept-Jun.
Please make your check payable: WSCCASP, mail to P.O. Box 3232, Woburn MA 01888.
- 3) The first payment, due at the time of registration, is the deposit to hold the spot and applied to last month's tuition (Jun 2017).
- 4) Monthly tuition payment from Sept. 2016 to May 2017 is due at the First Day of each month.
A \$25 late fee will be charged for late payment after 10th.
- 5) A \$25 bank fee will be charged if a check is rejected.
- 6) **Policies regarding to enrollment change and cancellation:**
 - a) Switching or adding days will depend on space availability.
 - b) Reducing days: Before 6/30/2016, no penalty; Between 7/1-31/2016, \$50 changing fee will be charged; Starting 8/1/2016, \$75 charge for each reduced day.
 - c) Cancel entire enrollment: Before 6/30/2016, refund tuition deposit except registration fee; Between 7/1-31/2016, refund after deduction \$50 cancellation fee and registration fee from deposit; Starting 8/1/2016, No deposit refund will be made.

For Administration Use Only:

ASP site Assignment: WUC FCC

Payment received: Amount _____, Check# _____ Date _____

WSSC ASP 2016-17 Enrollment Form

Child Information

Child's Name: _____ Chinese Name(中文名): _____

Date of Birth: _____ Age at Admission: _____

Home Address & Phone# : _____

Primary Language: _____ Identifying Marks: _____

Eye Color: _____ Hair Color: _____ Skin Color: _____

Gender: _____ Height: _____ Weight: _____

Additional Information

Child's Physician: _____

Address & Phone #: _____

Allergies/Special Diets? _____

Individual Health Plan for child with a chronic health condition? If yes, please attach: _____

Custody agreements, court orders, restraining orders pertaining to the child? If yes, please attach: _____

Special limitations or concerns? _____

School Information

Your child's **School & Grade** in Fall 2016: _____

School Address & Phone # : _____

I certify that documentation of physical examination and immunizations in accordance with public school health requirements and lead poisoning screening in accordance with public health requirements are on file at my child's school. **Parent/Guardian initials here:** _____

Weekend Chinese School & Grade in Fall 2016 (if applicable): _____

WSSC ASP 2016-17 Enrollment Form

Parent/Guardian Information

Parent/Guardian Name: _____ **Relationship to Child:** _____

Home Address: _____

Reachable Phone Number: _____

Email Address: _____

Business Name/Address: _____

Business Phone Number: _____ **Work Hours:** _____

Parent/Guardian Name: _____ **Relationship to Child:** _____

Home Address: _____

Reachable Phone Number: _____

Email Address: _____

Business Name/Address: _____

Business Phone Number: _____ **Work Hours:** _____

Parent/Guardian Signature:

Date:

X _____

**WINCHESTER SCHOOL OF CHINESE CULTURE
AFTER SCHOOL PROGRAM**

FIRST AID AND EMERGENCY MEDICAL CARE CONSENT FORM

Child's Name: _____ Date of Birth: _____

I authorize staff in the child care program who are trained in the basics of first aid/CPR to give my child first aid/CPR when appropriate.

I understand that every effort will be made to contact me in the event of an emergency requiring medical attention for my child. However, if I cannot be reached, I hereby authorize the program to transport my child to the nearest medical care facility and/or to _____, and to secure necessary medical treatment for my child.

Child's Physician Name: _____

Address & Phone #: _____

Child's Allergies: No Yes, specify: _____

Chronic Health Conditions: No Yes, provide IHCP _____

Emergency Contacts (*In order to be contacted*)

Name _____

Address _____

Relationship to child _____

Home Phone _____ Cell Phone _____

Do you give permission for child to be released to this person? Yes _____ No _____

Name _____

Address _____

Relationship to child _____

Home Phone _____ Cell Phone _____

Do you give permission for child to be released to this person? Yes _____ No _____

Name _____

Address _____

Relationship to child _____

Home Phone _____ Cell Phone _____

Do you give permission for child to be released to this person? Yes _____ No _____

Health Insurance Coverage _____	Policy # _____
Parent/Guardian Name: _____	Phone _____ Cell _____
Parent/Guardian Name: _____	Phone _____ Cell _____

Parent /Guardian Signature

Date (*valid for one year*)

**WINCHESTER SCHOOL OF CHINESE CULTURE
AFTER SCHOOL PROGRAM**

TRANSPORTATION PLAN AND AUTHORIZATION

CHILD'S NAME: _____

MY CHILD WILL ARRIVE AT THE PROGRAM BY:

- _____ SUPERVISED WALK BY WSCC STAFF
- _____ SCHOOL BUS DROP OFF
- _____ PARENT DROP OFF
- _____ OTHER (DESCRIBE _____)

MY CHILD WILL DEPART FROM THE PROGRAM BY:

- _____ PARENT PICK UP
- _____ SUPERVISED WALK (WHO _____)
- _____ OTHER (DESCRIBE _____)

I give permission for my child to be released from the program at the day as stated above and/or I give my permission to the following people to receive my child at the end of the day.

(If no one is authorized, please indicate below by writing "NO ONE")

1. NAME _____ RELATIONSHIP _____

ADDRESS _____ PHONE _____

2. NAME _____ RELATIONSHIP _____

ADDRESS _____ PHONE _____

3. NAME _____ RELATIONSHIP _____

ADDRESS _____ PHONE _____

ANY OTHER TRANSPORTATION REQUESTS MUST BE STATED IN WRITING AND MAINTAINED IN THE CHILD'S FILE OR THE ABOVE PLAN MUST BE IMPLEMENTED.

Parent /Guardian Signature

Date (valid for one year)

**WINCHESTER SCHOOL OF CHINESE CULTURE
AFTER SCHOOL PROGRAM**

MINOR GENERAL RELEASE AND HOLD HARMLESS AGREEMENT

I, _____ am the parent or legal guardian of
_____ (the "minor"), who desires to participate in various programs, courses, events or activities (hereinafter collectively referred to as the "Activities") operated or sponsored by WSCC ASP (hereinafter referred to as "WSCCASP").

I understand and acknowledge that WSCCASP will not allow the minor to participate in the Activities without releasing and holding WSCCASP harmless from any liability arising out of the participation of the minor in the Activities. I knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of WSCCASP or others, and assume full responsibility the participation of the minor. Specifically, I understand and acknowledge that the minor may suffer or experience, among other things, personal injury or bodily damage, medical disabilities, loss or theft of personal property, and even death.

I request that WSCCASP allow the minor to participate in the activities, and in consideration thereof agree hereby to release and forever discharge WSCCASP, its officers, directors, employees, agents, and any parties volunteering on behalf of WSCCASP, from all actions, causes of action, injuries, claims, damages, costs or expenses of any kind growing out of or related to any such activities in which the minor participates. I understand that this is a full and complete release of all injuries and damages which I or the minor may sustain as a result of his or her participation in any activities, regardless of the specific cause thereof.

I HAVE READ THIS MINOR GENERAL RELEASE AND HOLD HARMLESS AGREEMENT AND FULLY UNDERSTAND ITS TERMS. I FURTHER UNDERSTAND THAT BY SIGNING THIS AGREEMENT THAT I AM GIVING UP SUBSTANTIAL LEGAL RIGHTS. I HAVE NOT BEEN INDUCED TO SIGN THIS AGREEMENT BY ANY PROMISE OR REPRESENTATION, AND I SIGN IT VOLUNTARILY AND OF MY OWN FREE WILL.

Signature: _____

Name: _____
(Please print)

Date: _____